

July Workshops Schedule

919.715.0111

www.ncworks.gov

Monday	Tuesday	Wednesday	Thursday	Friday
3	4 Center Closed: Independence Day Holiday	5 ▶ CSI Former Offender Ready for Work 10:00 am – 12:00 pm	6 Resume Style and Organization 9:00 am – 12:30 pm	7 Work Histories, Applications & Resumes 9:00 am – 12:30 pm
10 NC Works Online 9:00 am – 12:30 pm Building Business Credit for Beginners 10:00 am -11:30 am	11 Resume Style and Organization 9:00 am – 12:30 pm ▶ CSI Former Offender– Ready for Work (Day 1) 10:00 am – 12:00 pm	12 Confidence Focused Interviewing 9:00 am – 12:30 pm Get an Edge on the Competition: Electronic Resume Tips 9:00 am – 12:30 pm Career Assistance Lab 1:00 pm – 3:00 pm Five Ways to Increasing Profit in Your Business 1:00 pm – 3:00 pm ▶ CSI Former Offender Ready for Work (Day 2) 10:00 am – 12:00 pm	13 Building Emergency Funds 10:00 am – 11:00 am The Pitfalls of Marketing 2:00 pm – 3:30 pm Job Club – 1313 New Bern Ave. 3:30 pm – 4:30 pm	14 Center Closed
17	18 Resume Style and Organization 9:00 am – 12:30 pm Escape the Matrix and Pursue Your Entrepreneurial Freedom (Part 1) 10:00 am – 11:30 am ▶ CSI Former Offender– Ready for Work (Day 1) 10:00 am – 12:00 pm Business Writing (Part 1) 1:00 pm – 3:00 pm	19 Confidence Focused Interviewing 9:00 am – 12:30 pm LinkedIn Overview for Job Seekers 9:00 am – 12:30 pm Career Assistance Lab 1:00 pm – 3:00 pm ▶ CSI Former Offender Ready for Work (Day 2) 10:00 am – 12:00 pm	20 Homebuyers Education 11:00 am – 3:00 pm	21 Networking, Resources & Job Hunting 9:00 am – 12:30 pm Legal World of Business 12:30 pm – 1:30 pm
24 ▶ CSI Former Offender– PNC Bank 10:00 am – 12:00 pm	25 Resume Style and Organization 9:00 am – 12:30 pm How to Get the Success You Want (Part 1) 9:00 am – 3:30 pm Escape the Matrix and Pursue Your Entrepreneurial Freedom (Part 2) 10:00 am – 11:30 am Business Writing (Part 2) 1:00 pm – 3:00 pm	26 Confidence Focused Interviewing 9:00 am – 12:30 pm How to Get the Success You Want (Part 2) 9:00 am – 3:30 pm Career Assistance Lab 1:00 pm – 3:00 pm	27 Introduction to Entrepreneurship 9:00 am – 10:30 am Creating Stellar Cover Letters 9:00 am – 3:30 pm Credit Repair and Restoration 10:00 am – 11:00 am Job Club – 1313 New Bern Ave. 3:30 pm – 4:30 pm	28
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