



community success initiative

HELPING INDIVIDUALS & COMMUNITIES MOVE FROM WHERE THEY ARE TO WHERE THEY WANT TO BE

Client Intake and Data Form

Date ___/___/___

Last Name: _____ First Name: _____ MI: _____

D.O.B.: ___/___/___

Street Address _____ City: _____ State: _____ Zip

Code: _____

Home Phone#: () _____ Cell Phone#: () _____ Other

Phone: _____

Email: _____

Gender ___ male ___ female RACE: _____

DRIVER'S LICENSE? ___ Y ___ N – If no, what problems? _____

US Citizen? ___ Y ___ N=INS# _____ Did you serve in the Military? ___ Y ___ N

ACTIVE DUTY START DATE: ___/___/___ Discharge date: ___/___/___ Rank _____

HIGHEST GRADE OF SCHOOL COMPLETED _____ Degree _____ Major _____

WORK EXPERIENCE (Use the back if you need more space (Last Employer First)

Employer _____ From _____ To _____

Employer _____ From _____ To _____

Employer _____ From _____ To _____

Employer _____ From _____ To _____

POSITION DESIRED: _____

ULTIMATE GOAL – DREAM: _____

SPECIAL SKILLS AND LICENSES _____

(turn page over)

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If you are a member of a Church, Mosque, Temple or any other religious organization, please give us that information along with their phone number

REASON INCARCERATED _____

LENGTH OF INCARCERATION _____ RELEASE DATE ____/____/____

Are you here because of a court order / referral? ____yes ____no

List any urgent medical needs: _____

If you have any confidential medical conditions be sure to tell the interviewer!

=====

Continuation of work experience or other comments

REFERENCES:

Name _____ Phone # _____

Name _____ Phone # _____

Name _____ Phone # _____

www.communitysuccess.org
PO Box 61114 T (919) 715-0111 x216
Raleigh, NC 27661 F (919) 715-0165
inquiry@communitysuccess.org

Needs Assessment

Potential Barriers

As you begin the re-entry planning process, you first need to take inventory of issues you may face when returning to the community. All of the areas listed below can interfere with your success in establishing a stable life. Use the checklist to help determine which areas may be a problem for you. When you have completed this exercise, look at the areas and start developing a plan to address them. This will help you decide what you need to do now to assist in your transition.

ISSUES TO FACE UPON RELEASE	This is a possible problem for me	I can take care of this	I need help with this
Chemical Abuse			
Lack of Money			
Transportation			
Day Care			
Family Problems			
Housing			
Clothing			
Medical			
Telephone			
Job Skills			
Education			

*** Be aware that any of these areas may interfere with a successful plan. Don't ignore them. Life planning takes patience and commitment.

Getting Organized

Create a list of items that you will need to make your transition a successful one.

Item	Yes	No
Social Security Card		
Birth Certificate		
Driver's License / Insurance		
Credit Report		
State Identification Card		
Resume		
Housing		
Medical Care		
Support Groups		
Child Support Issues		
Clothing		
Transportation		
Food		
Education		
Veteran's Assistance		
Employment		
Legal Assistance		
Telephone		
Other		



Directions to CSI Office

Community Success Initiative

1830 -B Tillery Place

Raleigh, NC 27604

From I-40:

Take the Person Street exit toward downtown and drive approximately 2 miles until you see a Krispy Kreme on the left. Bear to the right and Person Street becomes Wake Forest Road. Continue on that street until the sign that indicates Capital Blvd. North. Follow that direction, which becomes Automotive Way and get in the left lane immediately on Capital. The next traffic light is Fenton Street. Make a left, go across Capital and enter Tillery Place. Follow signs for "Workforce" to the NC Works Career Center. Go to the receptionist and ask for a CSI representative.

From 440 (The Beltline):

Exit onto Capital Blvd. South and continue down Capital approximately $\frac{3}{4}$ mile until you pass The Salvation Army building on the right. A few blocks from there you will see Earp's Wholesale Seafood on the left.. Make a right there into Tillery Place and follow signs for "Workforce" to the NC Works Career Center. Go to the receptionist and ask for a CSI representative.

On the Bus Route:

From Moore Square, take the #1 Capital bus to Fenton Street. Get off there and walk over to the other side of Capital Blvd. Earp's Wholesale Seafood will be on your left. Cross Capital and enter Tillery Place. Follow signs for "Workforce" to the NC Works Career Center. Go to the receptionist and ask for a CSI representative.

Contact us at (919) 715-0111 X 216 if you have any questions or problems.

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